PENOLA CATHOLIC COLLEGE

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Penola Catholic College Technology Agreement

This agreement is to be signed and returned to the College

Student's name: _____

As Catholic educators, our primary goal is to educate the students in our care and to ensure they are kept safe and protected while engaging with learning technologies in contemporary learning environments. These include Digital Devices and Online (technology) Services. Digital Devices include those provided by the school and students who bring their own devices.

Devices for each year group are as follows and we provide extensive support to ensure students utilise their device to its fullest potential:

- Years 7 - 8 Chromebooks
- Years 9 Chromebooks or if the elective course requires a MacBook would be required. This would be communicated upon notification of the elective course.
- Years 10 - 12 MacBook

Purpose of this agreement

This Agreement is between you and Catholic Schools Parramatta Limited (CSPD), which operates Penola Catholic College. The Agreement forms part of CSPD's Student Use of Digital Devices and Online Services Policy. Your child is also agreeing to comply with the Policy about their use of Digital Devices and Online Services.

Digital devices and online services

Online Services and resources are available to all staff and students. The Penola Catholic College network is used to facilitate curriculum-related information gathering and communication within the learning community. CSPD, through the Catholic Education Network (CEnet), provides the network infrastructure for connecting Digital Devices and all students with a user login for accounts to use the technology they need for their education. Internet filtering rules on Digital Devices will not apply outside the CSPD network. e.g. at home or public Wi-Fi and hotspot locations.

Monitoring the use of digital devices and online services

While CSPD respects you and your child's right to privacy, student use of Digital Devices and Online Services on the CSPD network is subject to supervision and monitoring to ensure responsible use.

Repairs to devices brought from home

If there is a fault or damage to the digital device owned by you/your child-

- it is your responsibility to have the device assessed for faults or damage by a service centre of their choice, and
- any costs relating to the assessment or repair of the device are your sole responsibility.

Parent/carer responsibilities:

Parent/carer agrees and acknowledges the following-

- that you have read the Student Use of Digital Devices and Online Services Policy and explained it to your child;
- that you have read this Agreement and explained it to your child;
- you will support your child to use the Digital Device responsibly and safely at school and you are responsible for your child's safe and responsible use of the Digital Device at home by your child;
- that you support Penola Catholic College's implementation of the Student Use of Digital Devices and Online Services Policy, and
- you have ensured the "Student Responsibilities and Rules of Use" section of this Agreement has been read to or by your child and understood by them.

Student responsibilities

Student agrees that they will:

- comply with the Student Use of Digital Devices and Online Services Policy and Penola Catholic College's procedures implementing it;
- only access online services using school or bring your own devices from within the CSPD network while at school;
- access and use the school internet and email services only for educational purposes and only as required by the school;
- keep the Digital Device secure to protect it from damage and theft;
- bring the device to school daily, charged and ready for use during lessons;
- keep passwords current and confidential, even from friends;
- log off at the end of each session to prevent against someone else using their account;
- use internet browser privacy controls for all internet and applications-based activity, e.g. location settings;
- not change or alter any computer or network security settings or disable applications provided by the school (this includes using unauthorised virtual private networks);
- not allow others to use their accounts or grant access to unauthorised users;
- not use other people's accounts to send messages, or for any other purposes;
- not use social networking during learning time without the permission of a teacher;
- not intentionally download unauthorised software, graphics or music on a CSDP owned digital device;
- not breach any software licensing terms and conditions;
- not search for or access inappropriate materials or images that may reasonably be considered objectionable, defamatory or offensive;
- not take photos or videos of other students, teachers or any other member of the school community without their express consent,

- not be involved in online bullying or any other act that does not support the use of the devices or its material in a responsible, respectful and safe manner or that may cause harm to other students or persons;
- not inspect, modify, distribute or copy any data, files or software applications that are owned by CSPD or send spam or mass email;
- not use CSPD internet access to use excessive bandwidth and data for unauthorised video or gaming, or
- not engage in deliberate acts to degrade performance, introduce malicious software into the CSPD network, alter the integrity or availability of information and information systems (hardware, software, firmware, data and telecommunications).